

SECRET

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FOREIGN REAL PROPERTY REPORT

ASSIGN A PERMANENT IDENTIFICATION FILE NUMBER/NAME
NUMBER OR NAME AND USE IT IN ALL
FUTURE REPORTS AND CORRESPONDENCE
CONCERNING THIS PROPERTY.

LOCATION OF PROPERTY

CITY

COUNTRY

USE OF PROPERTY (Check One)

ADMINISTRATIVE

PROPRIETARY

☒ OPERATIONAL

DESCRIPTION OF PROPERTY AND FACILITIES (See Reverse Side For Instructions)

Small one bedroom apartment on second floor [REDACTED]. No elevator. Furnished

METHOD USED TO ACQUIRE PROPERTY (Check Method And Fill In Appropriate Items)

ASSIGNMENT

NAME OF ORGANIZATION ASSIGNED FROM

TERMS (Dates From & To, Indefinite)

TYPE OF AGREEMENT (Permit, License, Memo of Understanding, Oral, Etc.)

LEASE

TERMS (Dates From & To, Indefinite) One year

RENEWAL TO (Date)

ANNUAL RENT

\$ 2,160.00

UTILITIES & SERVICES INCLUDED IN RENT (Gas, Heat, Water, Electricity,
Janitorial Service, Etc.)

PURCHASE

DATE OF PURCHASE

PURCHASE PRICE

INCIDENTAL EXPENSES (Attorney Fees, Surveys, Appraisals, Etc.)

OTHER COSTS

COMPLETE THESE
ITEMS IN ALL
CASES

ANNUAL MAINTENANCE ESTIMATE

\$

ANNUAL UTILITIES ESTIMATE

\$ 120.00

ANNUAL SERVICES ESTIMATE (Janitors, Guards,
Etc.) \$COMPLETE THESE
ITEMS WHEN
APPROPRIATE

KEY MONEY

\$

REFUND OF KEY MONEY

\$

OTHER (Specify)

\$

LIVING QUARTERS

COMPLETE ONLY
IF REPORT IS
FOR QUARTERS

NAME OF OCCUPANT

RATING

NUMBER OF DEPENDENTS

ANNUAL QUARTERS ALLOWANCE ENTITLED

\$

MAJOR CHANGES AFTER ACQUISITION (See Reverse Side For Instructions)

~~Paul K. Stedman is the responsible officer.~~

DISPOSAL OF PROPERTY

EFFECTIVE DATE

SUM OF MONEY RECEIVED FROM SALE, EXCHANGE, ETC.

\$

REMARKS

SECRET

INSTRUCTIONS

UNDER "DESCRIPTION OF PROPERTY AND FACILITIES"

Fill in the type of property, size, type of construction, condition, available facilities, appurtenances, etc. Photographs, maps and plats may be attached to supplement the description.

Examples of descriptions:

1. RESIDENCE OR QUARTERS

- a. One story detached house containing 3 bedrooms, living room, dining room, library or study, kitchen, 2 baths, servants room, basement and attached garage. Located on lot approx. 200'x300'; wood construction; good condition.
- b. Apartment consisting of living-dining room combination, bedroom, bath and small kitchen; located in large brick apartment building; excellent condition. Elevator, heat, and air-conditioning services furnished. Parking area adjacent to building.

2. OFFICE AREA

Office space consisting of 10 rooms, approx. 20,000 sq. ft.; located on 10th floor of modern brick building in fair condition. Elevator, heat and janitorial services furnished. Parking area adjacent to building.

3. WAREHOUSE OR STORAGE

One story concrete block warehouse; approx. 25,000 sq. ft.; 500,000 cu. ft.; 20 ft. ceilings; unlimited floor load; 3 rooms for offices; excellent condition; located on 2 acres of land, fenced for additional outside storage. Railroad spur to platform; paved roads to main highway.

UNDER "MAJOR CHANGES AFTER ACQUISITION"

List improvements, alterations, or major repairs made after acquisition of property. Give description, approx. cost, and date completed.

Example: Installation of kitchen sink, \$300.00, completed 15 January 1954.

REMARKS CONTINUED

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